

Notice of 2025

Annual General

Meeting

Thursday, 6 November 2025

4:00PM AEDT



**NOTICE OF ANNUAL GENERAL MEETING 2025**

**NOTICE** is hereby given that the Annual General Meeting (“AGM”) of Members will be held on Thursday, 6 November 2025 at 4:00pm AEDT using virtual meeting technology.

Members are able to register for the AGM here.

[**Register for the AGM**](https://my.aasw.asn.au/s/event-information?EventID=a2YRG000000diIv)

**AGENDA**

**ORDINARY BUSINESS**

1. To receive the National President's Report for the year ended 30 June 2025

2. To receive the CEO's Review of Operations for the year ended 30 June 2025

3. To consider the Financial Report, Directors' Report and Auditor's Report of the Company for the year ended 30 June 2025

By order of the Board

2 October 2025

Geoff Bennett

Company Secretary

**EXPLANATORY MEMORANDUM**

This Explanatory Memorandum forms part of this Notice of Meeting and should be read in conjunction with it. It has been prepared to provide Members with information to enable them to make an informed decision on the business to be conducted at the AGM. Among other things, this Explanatory Statement provides the Members with the information required to be provided to Members pursuant to the *Corporations Act 2001* (Cth).

**ORDINARY BUSINESS**

**1.& 2. National President’s Report and CEO Review**

These expand the formal reports contained in the Annual Report to Members. No resolution is required by the Members under the *Corporations Act* nor the Company's Constitution.

**3. Consideration of the Financial Report, Directors' Report and Auditor's Report**

No resolution is required by the Members under the *Corporations Act* or the Company's Constitution. However, Members will be given a reasonable opportunity at the AGM to raise questions about the Financial Report, Directors' Report and the Auditor's Report and to ask the Company's auditor about the preparation and content of the auditor’s report.

**Attendance at the Annual General Meeting**

To assist with technology capacity planning, it would be helpful if you could register your attendance at the AGM no later than 4:00pm Australian Eastern Daylight Saving Time, Tuesday 4 November 2025.

**Will the meeting be recorded?**

The AGM will be recorded and made available to Members in the week after the AGM.

**How do I vote at the AGM?**

There are no items of business that require a Member vote on a resolution at the AGM. Whether procedural motions arise that require voting cannot be predetermined. As the meeting is being held using virtual meeting technology, voting would need to be via a poll.

**Appointing proxies**

A Member who is entitled to attend and vote at the AGM has a right to appoint a proxy. The proxy appointed by the member need not themselves be a Member. In accordance with Rule C12 of the Constitution, proxies will be counted in determining the quorum.

There are no items of business or resolutions that require a Member vote at the 2025 Annual General Meeting. Your proxy appointment would only be relied upon if a procedural matter arose during the AGM and the Chair had to call a poll.

If you wish to appoint a proxy, you may do so by completing the Proxy Appointment form which you will find at the end of this notice.

Your proxy must be lodged with the Company no later than 4:00pm Australian Eastern Daylight Saving Time, Tuesday 4 November 2025.

Remember: if you can’t attend the AGM, the meeting will be recorded and made available to Members in the week after the AGM.

**Questions from Members**

Members who are unable to attend the AGM and who would like to ask questions of the Board concerning any business to be considered at the AGM are invited to do so by completing the form at the end of this Notice.

**Minutes of 2024 Annual General Meeting of Members**

Minutes of the 2024 AGM are available on the Association’s website here:

<https://www.aasw.asn.au/about-aasw/annual-general-meetings/>

**2025 Annual Report, including Directors’ Report and Financial Statements**

The 2025 Annual Report, including the Directors’ Report, Financial Statements and Audit Report for the year ended 30 June 2025 are available on the Company’s [website](https://www.aasw.asn.au/annual-reports/).

**Enquiries**

For further information relating to the Annual General Meeting, please refer to the [Association’s website](https://www.aasw.asn.au/about-aasw/annual-general-meetings/) or contact the Company Secretary at [company.secretary@aasw.asn.au](mailto:company.secretary@aasw.asn.au)

Geoff Bennett

Company Secretary

2 October 2025

**2025 ANNUAL GENERAL MEETING**

**PROXY FORM**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Appointing a Proxy | | | | | | | |
|  | | | | | | | |
| I, |  | | | Membership Number: |  | |  |
| Name of member | | | | | | | |
|  | | | | | | | |
| of |  | | | | | email address | |
| being a financial member or life member of the Australian Association of Social Workers Limited hereby appoint:  *please select* ***one (1)*** *of the following:* | | | | | | | |
|  |  | the **CHAIR** of the meeting |  | | | | |
|  | | | | | | | |
|  | | | | | | | |
| **OR** |  | | | Name of proxy  *Leave blank if you have selected the Chair option above.* | | | |
|  | | | | | | | |
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to vote on any procedural matters on my behalf at the Annual General Meeting of Members to be held on **Thursday, 6 November 2025** at 4:00pm AEDT and at any adjournment of the meeting.

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| This proxy form must be emailed to the Company Secretary ([Company.Secretary@aasw.asn.au](mailto:Company.Secretary@aasw.asn.au)) so as to be received no later than 48 hours before the time of holding of the meeting, i.e. **the deadline is 4:00pm Australian Eastern Daylight Saving Time, Tuesday 4 November 2025.** |

**Note:**

There are no items of business or resolutions that require a Member vote at the 2025 Annual General Meeting. Your proxy appointment would only be relied upon if a procedural matter arose during the AGM and the Chair had to call a poll.

## Annual General Meeting

**6 November 2025**

## QUESTIONS FROM MEMBERS

Members who are unable to attend the virtual AGM, or who prefer to register questions concerning the matters being considered at the AGM in advance of the meeting, are invited to do so by completing the Question Form below. Members who attend the virtual AGM will have the opportunity to ask questions or make comments concerning the resolution to be considered during the meeting.

Your questions are important to us. Although we may not be able to reply to each question individually, we will respond to as many of the frequently asked questions as possible at the AGM.

**Note:** Please ensure your question is succinct and does not include statements.

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| **MEMBER DETAILS** |

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| Member's Name |  |
| Membership Number |  |

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| --- |
| **QUESTION/S** |

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| --- |
|  |

This form must be received by the Association (email: [company.secretary@aasw.asn.au](mailto:company.secretary@aasw.asn.au))

no later than 4:00pm AEDT, Tuesday, 4 November 2025