APPENDIX 3: Program Conditional Accreditation

1. Assess readiness to proceed

- Last accreditation cycle has Provider program accredited with conditions approved.
- Accreditation team coordinates with Provider the process format

2. Prepare the application

- 3. HEP prepares and submits application submission with "Statement of Support" from HEP Senior Executive
- Contracts arranged by AASW and signed by HEP

3. Appoint the review panel and Chair

- 5. AASW convenes the original assessment panel members and Chair
- Following appointment of Panel and Chair, AASW provide information on review
- AASW and Panel decide if site visit should proceed or not (dependent on conditions)
- 8. Contracts signed

Conditions:

- Previous accreditation assessment the Council outcome approved conditions on the program
- Conditions are normally placed on a course for a limited duration, to allow the Provider time to correct
- Process applies to domestic programs, which may have international components.

4. Desktop review

- 9. Panel & AASW assesses program compliance, risk and outcomes evidence
- Where applicable, AASW provides noncompliance notification to HEP with opportunity to respond
- 11. Assessment Panel assesses application against the conditions set
- 12. Panel & Accred team meet to discuss application initial findings
- 13. Chair notifies HEP initial assessment of application, site visit focus & further information required

5. Site visit (If required)

- 14. Provider and Chair identify key stakeholders for meetings
- 15. Accred Panel Chair collates and HEP discuss meetings that are required
- 16. Assessment Panel will notify HEP of initial findings

6. Final report

- 17. Accreditation Panel Chair prepares draft final report
- Chair and panel consider and confirm draft report
- 19. HEP receives draft report for factual checking purposes
- 20. Chair finalises final report- post feedback
- 21. Final report confirmed by chair and panel
- 22. Accred team draft
 Council papers and
 provide to CEO &
 Executive Officer for
 tabling to
 Accreditation Council

7. Ratification of report by Accreditation Council

- 23. Accreditation Council advises CEO of its decision (within remit)
- 24. CEO advises AASW Board, & accred team
- 25. Accred team advise HEP and Panel of the decision
- 26. Where a decision is made by the Accreditation Council to revoke accreditation, the Accreditation Council makes a recommendation to the AASW Board
- 27. The AASW Board verify that due process was correctly followed throughout the Accreditation process by all stakeholders in the decision-making process.

Categories of accreditation:

- ☑ Full accreditation
- ☑ Provisional Accreditation